



# The West Assam Milk Producers' Co-operative Union Ltd.

## PURABI DAIRY

### REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/P&I/Milk/Collection/Eqpt/APART/19-20/01

Dated: 15/05 /2020

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (APART). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from manufacturers of Milk Collection Equipment as per the specification & other terms and conditions as detailed below:

Sl No	Brief Description of Goods	Technical Specification, Delivery Schedule & Scope of Work	Quantity (Nos)
1	Milk Collection Equipment	As per Annexure -1	170

You are requested to send your offer against the RFQ in sealed envelope latest by 14.00 hours 15.06.2020 addressing to "The Managing Director .R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati -781037 inscribing "Offer for supply of Milk Collection Equipment". The price bid should be as per format given in Annexure -2.

#### Terms and Conditions for Request for Quotation (RFQ)

##### 1. Eligibility criteria of the bidder

1.1. The Bidder should be a Manufacturer/OEM/Dealers authorized by Manufacturer (Relevant Documents Required)

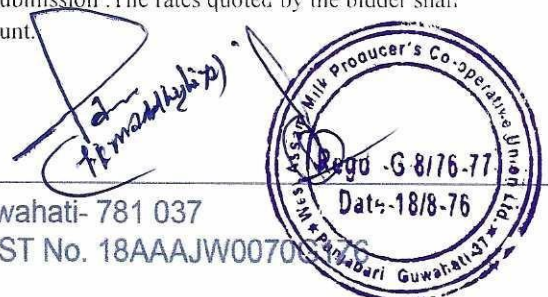
1.2. The bidder should have a valid GST registration certificate (Copy to be attached)

1.3. The bidder should have completed at least average of 3 contracts for same/similar feed items in last 3 years. (i.e. FY 2016-17, 2017-18, 2018-19). Documents required: relevant P.O copies/work order completion certificate or equivalent). Authorized certificates is required in case of representative of manufacturer and in case of representative of manufacturer relevant document of the principal manufacturer can also be considered.

1.4. The bidder's Financial Turnover in each of the last three financial years ending 31st March i.e. (FY 2016-2017, 2017-2018, 2018-2019) should be equal or be more than Rs 1.5 Cr. In case of dealer or authorized representative of manufacturer relevant documents of principal manufacturer can be considered (C.A certified copy to be enclosed as per the format enclosed at Annexure-III)

2. **Earnest Money Deposit (EMD):** EMD amounting to Rs.12,000/- shall be submitted to Bank Account (Bank A/c Details enclosed along with tender document i.e. Cancelled Cheque) Through NEFT/RTGS and provide the UTR No and other relevant details of the transaction while submitting the bid documents.

3. **Validity of the Quotation:** Quotation must be valid for 90 days from the due date of Submission. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.



**4. Performance Security:** The successful bidder shall furnish to the WAMUL a performance security @5% of the bid value in the form Bank Draft from any Nationalized Bank or a Bank Guarantee in favor of "The West Assam Milk Producers

Cooperative Union Limited, Juripar, Panjabari, Guwahati-781037" within 60 days after award of contract and shall valid till the contract completion period .The Performance Security furnished by the successful bidder will be retained by the office up to 60 days after completion of entire delivery. The PBG held by the office till it is returned to the successful bidder will not earn any interest.

Failure of the successful bidder to furnish Performance Security within the period stipulated shall constitute sufficient ground for annulment of award and the Office may make the award to the next lowest evaluated bidder. The Performance bank Guarantee Format is enclosed at Annexure-IV.

#### 5. Price Bid

5.1. The Prices shall be quoted in Indian Rupees only

5.2. Freight: To be arranged by the supplier to be added in the invoice borne by WAMUL.

5.3. Packing, Forwarding, Freight, Transit Insurance and other incidental charges shall be shown separately.

5.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation

5.5. The contract shall be for the full quantity as described above quantity may be staggered depend upon the requirement.

**6. Terms of Payment:** 100% payment within 30 days from the date of safe receipt & acceptance of goods/satisfactory completion of work

**7. Liquidated Damages:** If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the full contract value for each completed week of delay

OR

b) 0.5% of the value of delayed items/services only, for each completed week of delay.

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

#### 8. Evaluation of Quotations and Award of Contract:

8.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and Conform to the terms and conditions, and specifications

8.2. The quotation would be evaluated for complete set of item under this RFQ.

8.3. GST, Packing, Forwarding, Freight & Transit Insurance charges in connection with sale of goods shall be taken into account in evaluation.

8.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

8.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

8.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

8.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.

**9. Cancellation of Contract:** WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

**10. Rejection:** WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order

**11. Bidder:** should submit: Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details

12. For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time



Handwritten signature: (Signature)

Specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder alongwith the offer letter.

*(Handwritten signature)*



*(Handwritten signature)*  
**Sr. Executive (Purchase)**  
**West Assam Milk Producers Cooperative Union Ltd**

## ANNEXURE-1

### Technical Specification, Scope of Work and Delivery Schedule

#### Technical Specification:

**General:** The milk collection accessories shall be made from stainless steel conforming to AISI304. Only TIG welding process shall be used wherever welding is required. All the accessories shall be free from sharp edges and cavities. Weld joints shall be ground smooth. The surface finishes shall be minimum 150 grit from inside as well as outside.

#### **1. PLUNGER:**

It shall be suitable for use at the milk collection centre for stirring of milk in the cans or any other vessel. The plunger shall be made out of Stainless Steel AISI 304 rod of diameter 8 mm and 850 mm long. One end of the rod shall be bent in triangular shape for holding; the other end of the rod shall be welded with a perforated convex disc of diameter 165 mm, having 6 holes, 14 mm dia each. The thickness of the disc shall not be less than 1.2 mm. There shall not be any sharp edge or cavity in the plunger. The disc and the rod shall be provided with minimum 150 grit finish. Welding of rod to disc shall be done with TIG welding only. (Ref. Drg.No. DCS - ACC 04 R2)

#### **2. SAMPLER:**

It shall be suitable for use at the milk collection centre for drawing milk sample from producer's milk vessel or from the can. The sampler shall be made out of Stainless Steel AISI 304 sheet 1.2 mm thick and SS rod of 4 mm dia. The sampler bowl shall be pressed in 50 ml conical bowl and 300 mm long SS rod shall be welded on outer side of the bowl for holding the sampler by TIG welding and finished smoothly. The other end of the rod shall be bent in U shape for holding purpose. The sampler shall have minimum 150 grit finish from inside as well as outside. (Ref.Drg. DCS - ACC 04 R2)

#### **3. SS SAMPLE BOTTLE: (SET OF 24 NOS.)**

The sample bottles shall be suitable for use at the milk collection centre for collecting 50 ml sample from each producer's milk vessel. One Set of SS sample bottle consist of 24 nos of bottles. The bottle shall be made out of Stainless Steel AISI 304 sheet 1.2 mm thick. The bottle shall be made by pressing from blank. The diameter (OD) of the bottle shall be 42 mm so that it can be easily placed in bottle stand. The length of the bottle shall be 75 mm, with the top 5 mm height flared outward to make it suitable for a firm finger grip (Ref. Drg. DCS - ACC 04 R2).

#### **4. SAMPLE BOTTLE STAND:**

It shall be suitable for use at the milk collection centre for holding the SS milk sample bottles. The stand shall be made out of Stainless Steel AISI 304 sheet 1.2 mm thick. On the top plate, 24 nos. holes each 43 mm dia. shall be made for placing the sample bottles. All the bending of sides and edges shall be smooth & wrinkle free. Welding of the corner joint shall be done by TIG welding from both the sides and joints shall be ground smooth, free from any cavities. Finish of the stand from both the sides shall be minimum 150 grit. Sharp edges of the stand shall be rounded off. (Ref. Drg. DCS - ACC 04 R2) Typical dimensions of the sample bottle stand are mentioned below:

Material of construction: Stainless Steel AISI 304

Thickness of Sheet: 1.2 mm

Length of stand: 455 mm



*J. K. M. S. (Signature)*

(3)

Height of stand: 50 mm  
No. of holes on top plate: 24  
Dia. of holes on top plate: 43 +/- 0.5 mm

#### 5. MILK MEASURES SET:

The set of milk measures shall be suitable for use at the milk collection centre for measuring milk received from the producers. The measuring set shall consist of 1 no. each of 2.0 lit. 1.0 lit. 500 ml, 200 ml & 100 ml capacity measures. The measures shall be made out of Stainless Steel sheet, conforming to AISI 304 grade, thicknesses as per the drawings attached. It shall be of pressed construction and handle welded on it. All the measures shall meet the requirement of Weights & Measures Department for dimension, sheet thickness, capacity, marking of capacity, stamping etc. Latest changes, if any, in the Weights and Measures rules/ requirement at the time of fabrication, should be incorporated and informed to NDDDB. All inside as well as outside finishes shall be min. 150 grit finish. **The measures should be stamped by the Weights & Measures Authority before dispatch** (Ref. Drg. DCS - ACC 02 R1)

#### 6. FUNNEL FOR CAN:

It shall be suitable for use at the milk collection centre for pouring of milk from producer's milk vessel to milk cans or balance tank. The funnel shall be made out of Stainless Steel AISI 304 sheet 1.2 mm thick. At the funnel's conical bottom, there shall be a removable type Stainless steel 40 mesh strainer for filtering extraneous matter in the milk. The SS filter shall be round in shape and properly fixed at the periphery by SS strip ring. The filter shall be rested in a grooved step in the funnel. The funnel shall be free from any sharp edges or cavity. The welding shall be done by TIG method only. Finish of the surface shall be minimum 150 grit. A ring shall be provided on the funnel for hanging it on wall, when not in use. (Ref. Drg. DCS - ACC 05 R1) Typical dimensions of the funnel are as mentioned below:

Top diameter: 320 mm

Bottom diameter: 127 mm +/- 2

Height: 190 mm +/- 2

Strainer diameter: 127 mm +/- 0.5

Material of construction: Stainless Steel AISI 304

Funnel bowl thickness: 1.2 mm

#### 7.0 LACTOMETER CYLINDER

The lactometer cylinder will be used for dipping lactometer in milk. It shall be acylindrical vessel made of 1.2 mm thick Stainless Steel sheet conforming to AISI 304 grade having the top finished off square and without a spout and having the internal diameter of 32 + 2 mm and internal depth of 185 + 5 mm. The cylindrical vessel shall stand vertically and firmly on its base on a horizontal surface. (Ref. Drg. DCS - ACC 04 R2)

#### 8.0 Milk Collection Tray:

The tray made from stainless steel shall be manufactured by pressing from one piece of SS metal sheet

**8.1 Corner** - The corners of the milk collection trays shall be properly bent and free from any wrinkles.

**8.2 Spout** - The shape and size of the bore in the direction of flow shall be so formed as to provide no lodgment/retention of solid matter and shall be properly located.



*T. K. Mondal*

**8.3 Outlet pipe** - There should be removable type outlet pipe of 38 NB, which will be fitted on to the outlet spout.

**8.4 Edge** - The edge of the milk collection tray shall be bending smooth from all sides.

**8.5 Material and other design & fabrication details** - The tray shall be made out of Stainless Steel sheet AISI 304, 1.2 mm thick metal sheet. The bottom of the tray may be pressed to form a step on all sides to impart strength to the tray from buckling or bending during handling or storage. All the bending of sides and edges shall be smooth and wrinkle free. Welding shall be done by TIG and joints shall be ground smooth, free from any cavities. Surface finish of the tray from both sides shall be minimum 150 grits. Sharp edges shall be rounded off.

**8.6 Drawing** - The tray shall be fabricated as per the details provided in the attached drawing no. DCS: ACC 07R2)

**Scope of Work:**

Delivery of the consignment in good condition as per the schedule mentioned below.

**Delivery Schedule:**

S.no	Month of Delivery	Quantity
1	By August 2020	70
2	By September 2020	100
<b>Total</b>		170

2  
dik. m. d. k. s. / s  
14/05/2020



**Annexure -2  
Format of Quotation**

Sl. No.	Description Goods	Qty.	Unit (In Rs)	GST% if applicable	Quoted Unit (In Rs) inclusive of GST Rate	Total price inclusive of quantity & GST (In Rs.)	Freight, Packing, Forwarding Insurance or Other incidentals	Total Unit cost inclusive all (In Rs)	
								In Figure	In Words

11

To be filled by the bidder

Stamp & Signature of the Bidder



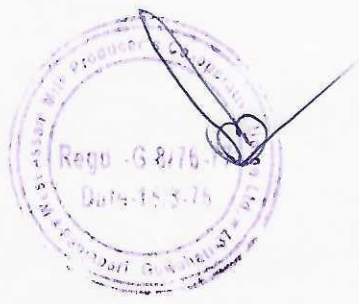
**Annexure -2  
Format of Quotation**

Sl. No.	Description Goods	Qty.	Unit (In Rs)	GST% if applicable	Quoted Unit (In Rs) inclusive of GST Rate	Total price inclusive of quantity & GST (In Rs.)	Freight, Packing, Forwarding, Insurance or Other incidentals	Total Unit cost inclusive all (In Rs)	
								In Figure	In Words

If

To be filled by the bidder

Stamp & Signature of the Bidder





**Annexure-II**

**Letter Pad of CA Firm**

Standard format

**TO WHOMSOEVER IT MAY CONCERN**

We..... based on audited books of accounts for the financial year 2016-17, 2017-18, 2018-19 and verification of documents ,records and information provided to us by the Management of

..... having its registered office at.....

..... Confirm the following:

Sl No	Financial Year	Turnover (Rs.)
1	2016-17	
2	2017-18	
3	2018-19	

Date:

Place

Seal/Stamp of CA Firm

Signature



**Annexure-IV**

**Performance Bank Guarantee - Bank Guarantee**  
*[Guarantor letterhead or SWIFT identifier code]*

Performance Guarantee No.....*[insert guarantee reference number]*  
Date.....*[insert date of issue of the guarantee]*

To: \_\_\_\_\_ *[name of Purchaser]*  
\_\_\_\_\_ *[address of Purchaser]*

WHEREAS \_\_\_\_\_ *[name and address of Supplier<sup>1</sup>]* (hereinafter called "the Applicant") has undertaken, in pursuance of Contract No. \_\_\_\_\_ dated \_\_\_\_\_ to execute \_\_\_\_\_ *[name of Contract and brief description of Goods and related Services]* (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Applicant shall furnish you with a Bank Guarantee by a recognized nationalised bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract;

AND WHEREAS we have agreed to give the Applicant such a Bank Guarantee;

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Applicant, up to a total of \_\_\_\_\_ *[amount of guarantee<sup>2</sup>]* \_\_\_\_\_ *[in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of \_\_\_\_\_ *[amount of guarantee]* as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Applicant before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Goods and related Services to be supplied thereunder or of any of the Contract documents which may be made between you and the Applicant shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

\_\_\_\_\_  
<sup>1</sup>An amount shall be inserted by the Guarantor, representing the percentage of the Contract Price specified in the Contract and denominated in Indian Rupees.



This guarantee shall be valid until ..... (i.e.) 60 days following the Completion date of the Contract including any warranty obligations, and any demand for payment under it must be received by us at this office on/ or before that date.

Signature and seal of the guarantor \_\_\_\_\_

Name of Bank \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

*Note: All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.*



भारतीय स्टेट बैंक  
State Bank Of India

(09045)-SME KHANAPARA  
P.O. KHANAPARA  
DIST RIBHOI, MEGHALAYA, 781 022 T: 3021  
Tel : 366 366 Fax : IFS Code : BINN00045 SWIFT :

DATE  
DD MM YYYY

PAY

RUPEES

के सा उनके आदेश पर OR ORDER

30792256876

CURRENT AC  
PREFIX :  
151500001

VALID UPTO ₹ 50 LACS AT NON-HOME BRANCH  
The West Assam Milk Producers  
Co-operative Union Ltd

Authorized Signatory/ies

THE WEST ASSAM MILK PRODUCERS' CO-OPERATIVE SOCIETY

MULTI-CITY CHEQUE Payable at Par at All Branches of SBI

⑈ 20666 ⑈ 78 100 20 2 ⑈ 0000 14 ⑈ 29